



KÄTE HAMBURGER CENTRE
FOR APOCALYPTIC AND
POST-APOCALYPTIC STUDIES



UNIVERSITÄT
HEIDELBERG
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SEIT 1386

APOCALYPTICA

MANUSCRIPT PREPARATION

“Those who write for the general public have a duty to make their language as intelligible as possible.” (Allan & Burrige, 2006: 68)

Please consult this document as you prepare your article for publication.

At *Apocalypica* we use Chicago style (15th edition) author–date referencing style with in-text citations. Please familiarise yourself with the principles detailed in our style guide. All papers must be formatted appropriately prior to publication.

For further reference we also recommend the [Chicago Manual of Style](#)

PREPARE YOUR MANUSCRIPT

- Alignment: Justified
- Line spacing: 1,5 lines
- Font: Times New Roman
- Citation style: Chicago (author–date) (Ferdinand 2021, 4).
- References/Bibliography: Chicago 15th edition (Author(s) name, first name. (year). *Name of book*. Place: Publisher name.)
- Limited discursive footnotes rather than endnotes.

SUBMISSION CHECKLIST

- Be sure the work you submit is your own, original, unpublished and not currently under review somewhere else.
- Be sure your article is between 8,000 – 9,000 words long (including abstract and bibliography)
- Anonymise your article
- Include an abstract (250-300 words)
- Identify 3-5 keywords
- Be sure that pages are numbered
- Be sure to declare and disclose receipt of funding or financial support for the research, authorship, and/or publication of the article supplied.

Please send us your essay, as either a .doc or .docx file.

Be sure to keep a copy of the version you submit for your records.

APOCALYPTICA
STYLE GUIDE FOR JOURNAL ARTICLES

CITATIONS & REFERENCES

SINGLE AUTHOR BOOK:

- In-text citation for direct quotes (Ferdinand 2021, 4)

Ferdinand, Malcom. 2021. *Decolonial Ecology: Thinking from the Caribbean World*. Cambridge: Polity Press.

BOOKS WITH MULTIPLE AUTHORS:

- In-text citation for two authors: (Allan and Burridge 2006, 7)

Reference: Allan, Keith, and Kate Burridge. 2006. *Forbidden Words: Taboo and the Censoring of Language*. Cambridge: Cambridge University Press.

- In-text citation for four or more authors: (Plag, et al. 2015, 15)

Reference: Plag, Ingo et al. 2015. *Introduction to English Linguistics*. Berlin: DeGruyter.

EDITED BOOKS

- In-text citation: (Boxall 2020, 218)

Reference: Boxall, Ian. 2020. "Apocalyptic Sensibility in Renaissance Europe." In *The Cambridge Companion to Apocalyptic Literature*, edited by Collin McAllister, 212–230. Cambridge: Cambridge University Press.

JOURNAL ARTICLE

- In-text citation: (Pitetti 2017, 440)

Reference: Pitetti, Connor M. 2017. "Uses of the End of the World: Apocalypse and Postapocalypse as Narrative Modes." *Science Fiction Studies* 44 (3): 437-454.

For articles consulted online, include a URL or the name of the database in the reference list entry. Many journal articles list a DOI (Digital Object Identifier). A DOI forms a permanent URL that begins <https://doi.org/>. This URL is preferable to the URL that appears in your browser's address bar.

MULTIPLE WORKS BY THE SAME AUTHOR

Should be ordered from oldest to most recent. Different references with the same year and author should be distinguished by using a, b, c etc. directly after the year.

CONSISTENCY

We follow standard UK spelling with a preference for 'ise' endings rather than 'ize' endings. However, both are generally acceptable. There are some words, however, where an 'ise' ending should always be used. Some common examples include: advertise, despise, enterprise, revise, supervise, and televise. Please use the Oxford English Dictionary for spelling queries and questions: <https://www.oed.com>.

CAPITALISATION

- Regions should be capitalised i.e. the Midwest or South East Asia but not when they are used as generic adjectives i.e. in southern Spain.
- Geographical/Celestial Names i.e. the Red Sea, Mars, or Mount Zion.
- Historical events, documents, acts, and specific periods of time i.e., the Conquest of Mexico, Magna Carta, the Freedom of Information Act, and the Arab Spring.
- Names of Companies, Organisations, Newspapers, or Trade Marks i.e., World Wide Fund for Nature, or the Guardian.

PUNCTUATION

- Double quotation marks "should be used for direct quotations" as this sentence does.
- If the quotation is a partial sentence or phrase then the punctuation should be placed outside the sentence: i.e., "as seen here".
- A full stop is placed within the closing quotation mark only if a complete sentence is quoted.
- Sentences that end with a question or exclamation mark do not need any other form of punctuation.

FOOTNOTES

Discursive footnotes are accepted if absolutely necessary but should be used sparingly.

INCLUSIVE LANGUAGE

The following guidelines are designed to streamline the misuse of harmful language toward already marginalised minority groups. These are by no means a strict set of rules but they do reflect the values of inclusivity and respect that we wish to advocate.

- A general rule is to avoid referring to a person's ethnicity, gender, sexuality, disability, religion, class, or age, unless it is specifically relevant to your argument or indeed the main topic of your article.

- It is important to note that although some initially derogatory terms have been reclaimed by certain communities against which they were initially used, these terms should be used with caution; particularly if the author of the article is not part of said community.
- Avoid male firstness and generic gendered terms which exclude women such as 'mankind'. Options exist such as 'humanity', 'human beings', or 'people'.
- Use the term 'indigenous' to reference indigenous groups, but avoid generalisations and specify which group you are referring to where possible.
- Check proper use of race vs. 'ethnicity.' Ethnicity is the proper word for the social group a person belongs to.
- Avoid racialised terms. You may refer to 'Black people' or 'BIPOC' or White people. Be specific where and if you can.
- Please use inclusive language when talking about gender and sexuality, e.g., terms such as 'gay', 'sexual orientation/orientation', and 'transgender person'.